COVID Safe Event Checklist

Category Three Events   (Indoor Events of up to 500 people per day)   As at 30 November 2020

COVID Safe Event Checklist	
Event name: Inter School Debating Competition	
Contact person name: Sam Cleary	**Contact phone number/email address:** scleary@ssc.qld.edu.au
Event location: SB and Connections classrooms	**Checklist completion date:** (08/03/2021)
Event dates and time:	Round 1: 17th March (Connections; 6 PM start) Round 2: 28th April (Connections; 6 PM start) Round 3: 19th May (Connections and SB; 4 PM start) Round 4: 2nd June (Connections and SB; 4 PM start)

Anticipated attendance details: (e.g. anticipated attendance numbers, number of event staff, etc): 20 per room

Brief description of the types of activities occurring at the event:
Debating involving teams of four, an adjudicator plus potential spectators per classroom

Control Measures:
- All adults are to complete the contact tracing QR code and COVID Declaration posted at the entrance to each room. This data will be stored securely for the required 56 days.
- No social distancing is required for students from the same school.
- Appropriate grade disinfectant and paper towels available in each venue for desks to be wiped down prior to use by participants.
- Hand sanitizer available in each room
- Seating for spectators spread to maintain social distancing between different household groups.
- Door propped open prior to the competition to minimize touching high contact surfaces at entry.
- Extra cleaning of high touch points and toilets prior to the event.
- Food and beverages are not available for consumption.
- Room capacities displayed at each entrance

STATEMENT OF COMPLIANCE

This site is operating in compliance with a COVID Safe Event Checklist

A copy of the Industry COVID Safe Plan may be found at:
www.covid19.qld.gov.au/government-actions/covid-safe-businesses

- Follow the rules and keep us all safe
- Practice social distancing
- Wash your hands regularly
- Be prepared to leave your contact details for tracing purposes
- This is a COVID SAFE site

Bob Nicol
Director of Operations, Saint Stephen's College
8/3/2021

COVID19.qld.gov.au   Queensland Government

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